

**SUPERVISING IDENTIFICATION TECHNICIAN***Class Definition*

Under direction, supervises personnel in the Police Department engaged in processing prisoners and collecting and preserving evidence used in the identification and prosecution of criminals.

*Distinguishing Characteristics*

Supervising Identification Technician is the first-line supervisory level in the Identification Technician series. Incumbents plan, schedule, and supervise the work of Identification Section staff during an assigned shift. This class differs from Police Technical Services Manager in that the latter is responsible for managing the overall multi-shift operations of the Technical Services Bureau. It differs from Identification Technician III in that incumbents of that class provide lead direction and participate in police identification activities. Incumbents may be assigned to work any eight-hour period and are required to work weekends and holidays.

*Typical Tasks*

(This list is neither inclusive nor exclusive. Consequently, this information may not reflect Essential Functions for this class.)

Assigns, schedules, and supervises the work of subordinate personnel on an assigned shift; takes corrective action when necessary.

Supervises and participates in police identification activities, including collecting, preparing, identifying, and preserving evidence.

Supervises fingerprint classification, latent comparison, indexing, and filing; maintains identification records, including photographs and fingerprints.

Supervises major crime scenes for evidence collection and preservation; assists in conducting special investigations.

Trains and evaluates subordinate personnel.

Assists in the preparation and administration of the Identification Section budget.

Testifies in court as an expert witness regarding evidence.

Performs related duties as required.

*Knowledge, Abilities, and Skills*

Knowledge of principles and practices of criminal identification in modern police work.

Knowledge of standard fingerprint classification and latent comparison methods, practices, records, and equipment.

Knowledge of the principles and techniques of photography and photographic processing.

Knowledge of the current literature, trends, and developments in the field of criminal identification technology.

Knowledge of the principles and practices involved in modern supervision.

Ability to assign, supervise, evaluate, and train subordinate personnel.

Ability to testify in court as an expert witness.

Ability to communicate effectively in oral and written form.

Ability to establish and maintain effective working relationships.

*Minimum Qualifications*

Nine units of accredited college or university course work in criminal evidence, forensic science, or related field; and four years of experience with a law enforcement crime lab or identification unit. An additional year of qualifying experience may be substituted for the required education.

*Special Requirement*

Possession of a valid California Driver's License may be required at time of appointment.

APPROVED: \_\_\_\_\_  
Director of Administrative Services

DATE: \_\_\_\_\_